

# H<sub>2</sub>Oaks Desalination Facility Septic System

Ila Drzymala, P.E.

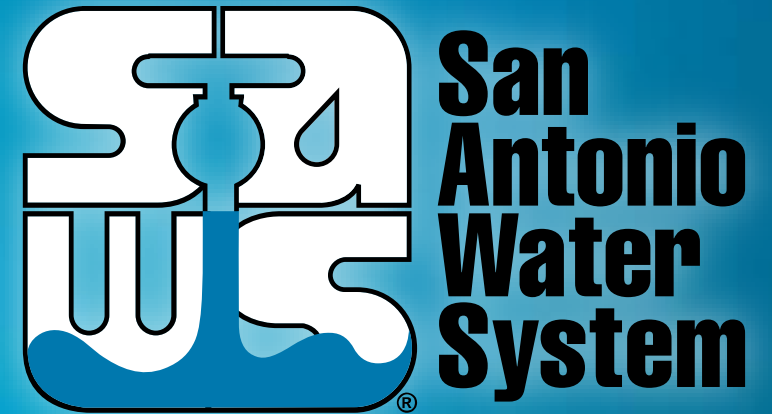
Project Engineer, SAWS

Stella Manzello

Contract Administrator, SAWS

Marisol V. Robles

SMWVB Program Manager, SAWS



Non-Mandatory Pre-Bid Meeting

May 21, 2020

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# Meeting Agenda

- Contract Requirements
- SMWVB
- Change Request
- Bid Packet Preparation
- Additional Reminders
- Communication
- Key Dates
- Contract Reminders
- Project Overview
- Required Experience
- Coordination
- Contract Requirements
  - Special Provisions
  - Special Specifications
  - Supplemental Conditions
  - Special Conditions

# Oral Statements

Oral statements or discussion during the pre-bid meeting will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications for this Project. Changes, if any, will be addressed only via an Addendum.

# Pre-Bid Meeting

- Non-mandatory pre-bid meeting
- Attendees should sign-in via chat on WebEx and sign-in sheet will be posted on SAWS website
- Key project information:
  - Construction duration is 120 calendar days
  - Construction estimate \$85,200.00
  - Construction services being procured through Invitation for Bid (low bid) under Texas Government Code 2269

# Contract Requirements

- Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions
  - Certified payroll to be submitted on weekly basis
  - Wage decisions are included within the specifications
  - Contractors to utilize LCP Tracker
  - Site visits are random and unannounced
  - Interviews will be conducted and will be private & confidential
  - Payroll records are subject to review
  - All apprenticeship programs will need to be approved by Department of Labor prior to starting
  - Contractors are responsible for sub-contractor payroll
  - Late payrolls delay contractor payments from SAWWS

# Contract Requirements (Continued)

- Insurance requirements are found in Section 5.7 of the GCs
  - Builder's Risk coverage is waived and construction w/ Pollution, Installation Floater & XS 2 Million
  - Maintain insurance coverage during the construction of this Project
- Submittals and invoicing will be handled through CPMS

# Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

# Accepted SMWVB Certification Agency

- **South Central Texas Regional Certification Agency**
  - MBE, WBE, SBE (Includes “HUB” Program)

## Minimum Qualifications for SMWVB recognition:

- **SBE-Certified** (even MBEs and WBEs)
- **Local office or local equipment yard**



# Good Faith Effort Plan (GFEP) FAQs

- **Q: Is the 20% SMWB goal mandatory?**  
A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.
- **Q: What if I am having trouble finding SMWB subcontractors?**  
A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.
- **Q: What if my business is SMWB-certified? Do I need to find SMWB subs?**  
A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.
- **Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?**  
A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.
- **Q: What if I have questions about the GFEP?**  
A: Please contact the SMWVB Program Manager at 210-233-3420, or at [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org). GFEP questions can be asked at any time before the submittal is due.

# Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. LCP Tracker
4. Must be Current and Accurate before Retainage is released

<https://saws.smwbe.com>



San Antonio Water System

OUR MAIN SITE CONTACT SUPPORT

## Subcontractor Payment & Utilization Reporting System

Log In

**System Training**  
Learn how to fully utilize our system with a live trainer  
Training

**About the System**  
Learn more about this system and how it works today  
Information for Vendors

**Account Access**  
Lookup Vendor accounts or reset user passwords  
Account Lookup  
Forgot Password

The Subcontractor Payment & Utilization Reporting System is powered by B2Gnow Software © Copyright 2018.

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# Bid Packet Preparation

- Utilize and submit the Bid Packet Checklist with all required items
- Statement of Bidder's Experience be completed
- Double check all mathematical calculations and verify all extensions
- Ensure Mobilization and Preparation of ROW do not exceed the allowed percentages (10%)
- References and contact information should be verified prior to submitting a Bid
- Addendums are acknowledged on the Bid Proposals Signature Page

# Additional Reminders

- Register with Vendor Registration Program on the SAWS website at [www.saws.org](http://www.saws.org) to ensure access to the latest information.
- To receive updates on specific projects, registered vendors should subscribe to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.



**Notify Me**

Receive updates sent straight  
to your inbox.

Subscribe

# Communication Reminders

- There should not be any communication with the following:
  - ✓ Design Engineer
  - ✓ SAWS Project Manager or Project Engineer
  - ✓ Any other SAWS staff
  - ✓ City Council member or staff
  - ✓ SAWS Board of Trustees
- This includes phone calls, emails, letters, or any direct or indirect discussion of the Bid.

# Key Dates

- May 27, 2020 by 4:00 PM Questions Due
- June 1, 2020 by 10:00 AM Addendum Posted to SAWS Website
- June 11, 2020 by 10:00 AM Bid Proposals Due
- June 2020 Responsible Bidder Evaluation
- June 2020 Selected Contractor Notified

# Key Dates - Submission Due Date

- Bids are due no later than  
**10:00 AM CT Thursday, June 11, 2020**
- Follow specific delivery instructions:
  - Deliver to 2800 U.S. Highway 281 North, Customer Service Building, Counter Services
  - Make arrangements if mailing a bid
  - Late responses will not be accepted and will be returned unopened
  - Due to the COVID 19 situation, SAWWS will accept bids electronically,

# Contract Reminders

- Contractors must include a “Baseline Construction Schedule” (CPM method) with the Bid Proposal and acknowledged in the Bid Packet Checklist.

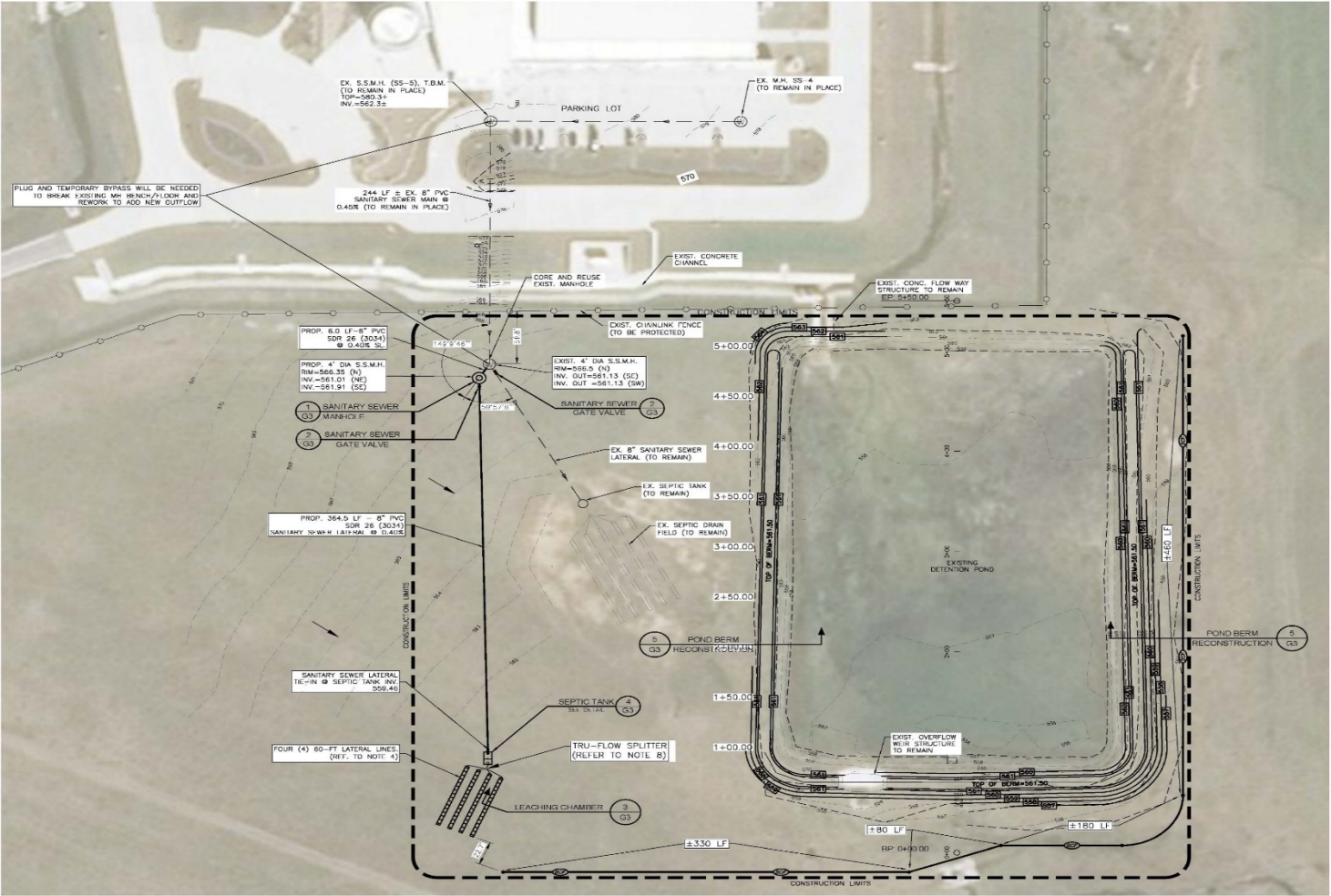


# Project Overview

Work includes the installation of a dual compartment septic tank, drain field, and associated appurtenances.

- Intercept flow from existing 8-inch sanitary sewer and install a new manhole
  - Manhole shall include two (2) outlets each with a plug valve assembly to allow use of either the existing or new septic system
- Install dual compartment septic tank
- Install drain field
- Raise the height of the stormwater detention pond berm

# Proposed Site Plan



PROPOSED SITE AND  
 1 DETENTION POND GRADING PLAN  
 SCALE: 1" = 50'

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# Required Experience

- Resume for Project Manager and Superintendent must demonstrate that these individuals have worked on at least three (3) similar, successfully completed projects during the last ten (10) years.
- Provide a minimum of three (3) successfully completed projects of similar scope during the last 10-years.

# Contract Requirements – Supplemental Conditions

## Key Supplemental Conditions

- Baseline Schedule & Experience w/ Bid
- Liquidated Damages of \$122.00 per day

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# SMWVB Questions

Questions related to SMWVB may be directed to SAWS' SMWVB Program Manager until bids are due. Her contact information is as follows:

## **Marisol V. Robles**

Contract Administration Department

San Antonio Water System

Email Address: [Marisol.Robles@saws.org](mailto:Marisol.Robles@saws.org)

Telephone No.: (210) 233-3420

# Questions

- Should be submitted no later than May 27, 2020 at 4:00 PM CDT.
- Must be submitted in writing:

Stella Manzello

Contract Administrator

Contract Administration Department

San Antonio Water System

[Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)

Fax: (210) 233-4290

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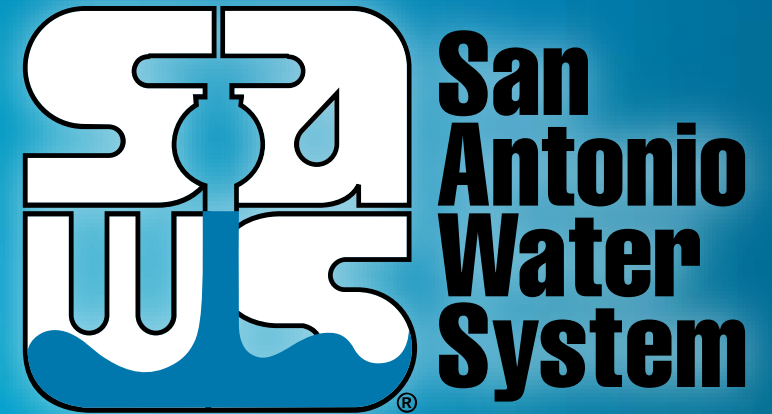
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